

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
NOVEMBER 12, 2024

The Finance Committee meeting was called to order by Chairman Shani Appleby at the Weyauwega Municipal Building Council Chambers at 6:08 pm immediately following the adjournment of the Recreation Committee meeting. Roll call was taken. Members Present: Shani Appleby, Meta Berg and Pat Gorchals. Also Present: Mayor Rich Luedke, Clerk Rebecca Loehrke, Treasurer Trina Herbst-Gutche, Police Chief Brandon Leschke, Austin Baehman, and Chris Gunderson.

Motion Appleby, second Gorchals, to approve the Finance Committee minutes from October 8, 2024 and the Special Committee Meeting on October 14, 2024. Motion carried with all "ayes".

Citizen Appearances: None

Discussion and possible action on 2024 Employee Vacation Rollover Requests: Vacation rollover requests were submitted by 6 employees. Extra time was requested by Herbst-Gutche to use by the end of March and by the end of June. *Motion Appleby, second Gorchals, to approve the 2024 Vacation Rollover requests as submitted. Motion carried with all "ayes".*

Discussion and possible action on City Hall hours: Discussion has taken place over the last few months on changing hours of City Hall employees and hours open to the public. Herbst-Gutche would like to work 7am-3pm. Loehrke will work 8am-4pm. DeGrand will fill in with her hours. City Hall will be open to the public from 8am to 3pm. This will allow Herbst-Gutche to work 1 hour in the morning with no interruption from the public and will allow Loehrke to work 1 hour after closing. *Motion Appleby, second Gorchals, to approve City Hall hours open to the public from 8am to 3pm starting on January 2, 2025. Motion carried with all "ayes".*

Approve Checks from 10/01/2024 through 10/31/2024 totaling \$310,789.31 and the monthly financial reports: *Motion Appleby, second Gorchals, to approve checks from 10/01/2024 through 10/31/2024 totaling \$310,789.31 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Berg and Gorchals; "nays" none. Motion carried.*

Set next meeting date/time: Next committee meeting will be held on Tuesday, December 10, 2024.

Such other matters as authorized by law: Mayor Luedke noted that both lots in the Industrial Park West were sold and the lot on N. Mill Street next to JD's café was sold.

Motion Appleby, second Gorchals, to adjourn at 6:15 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend approving the 2024 Vacation Rollover requests as submitted.
2. Recommend approving City Hall hours open to the public from 8am to 3pm starting on January 2, 2025.

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3. Recommend approving checks dated 10/01/2024 through 10/31/2024 totaling \$310,789.31 and the monthly financial statements.

Rebecca Loehrke
City Clerk