



City of Weyauwega Meeting Notice

**Board of Review
Municipal Building Council Chambers
109 E. Main Street**

Final Agenda

**Thursday, October 26, 2023
3:00 p.m. (must be in session a minimum of 2 hours)**

AGENDA

1. Administration of Oaths to Committee Members and Associated Appraisal
2. Call to Order, Roll Call
3. Select a Chairperson for Board of Review
4. Approve minutes from April 26, 2022 and May 23, 2023 1st meeting.
5. Verify that a member has met the mandatory training requirements.
6. Verify ordinance on file relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matter.
7. Receipt of the Assessment Roll by clerk from the Assessor
8. Receive the Assessment roll and sworn statements from the clerk
9. Review the Assessment Roll and Perform Statutory Duties:
 - Examine the roll,
 - Correct description or calculation errors,
 - Add omitted property, and
 - Eliminate double assessed property.
10. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.)
11. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
12. Allow taxpayers to examine assessment data.
13. Review Notices of Intent to File Objection.
14. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
15. Consider/act on scheduling additional Board of Review Date(s).
16. Adjourn (to future date if necessary).

Requests from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the City Clerk's Office at (920) 867-2630 with as much advance notice as possible.

<i>Agenda Posting Information</i>	
Date	10-24-2023
Time	11:30am
Initials	B. LaSalle