



# MEETING NOTICE

**Board of Review  
Municipal Building Council Chambers  
109 E. Main Street  
Friday, June 28, 2024  
2:00 p.m. (must be in session a minimum of 2 hours)**

<b>Final Agenda</b>
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**AGENDA**

1. Administration of Oaths to Committee Members and Associated Appraisal
2. Call to Order, Roll Call
3. Select a Chairperson and Vice Chairperson for Board of Review
4. Approve minutes from October 26, 2023 and May 22, 2024 First Meeting.
5. Verify that a member has met the mandatory training requirements.
6. Verify ordinance on file relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matter.
7. Receipt of the Assessment Roll by clerk from the Assessor
8. Receive the Assessment roll and sworn statements from the clerk
9. Review the Assessment Roll and Perform Statutory Duties:
  - Examine the roll,
  - Correct description or calculation errors,
  - Add omitted property, and
  - Eliminate double assessed property.
10. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.)
11. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
12. Allow taxpayers to examine assessment data.
13. Review Notices of Intent to File Objection.
14. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
15. Consider/act on scheduling additional Board of Review Date(s).
16. Adjourn (to future date if necessary).

Requests from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the City Clerk's Office at (920) 867-2630 with as much advance notice as possible.

Agenda Posting Information	
Date	6-25-2024
Time	2:30 pm
Initials	B. Loehke

City of Weyauwega Mission Statement

The City of Weyauwega will continue to embrace its great heritage and history while actively researching, attracting and implementing new opportunities and business for residents and guests to improve their quality of life through cost effective quality public services, great community events and recreational activities appropriate for all ages and cultures.