

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
OCTOBER 8, 2024

The Public Works Committee meeting was called to order by Chairman Austin Baehnman at the Weyauwega Municipal Building Council Chambers at 7:23 pm immediately following the Police, Fire & Ambulance Committee Meeting. Roll call was taken. Members Present: Austin Baehnman, Chris Gunderson and Pat Gorchals. Also Present: Mayor Rich Luedke, Clerk Rebecca Loehrke, Treasurer Trina Herbst-Gutche, Police Chief Brandon Leschke, Shani Appleby, Meta Berg, Lori Gosz, Janelle Wieters, Wendy Ponto and Heather Ponto.

Motion Baehnman, second Gunderson, to approve the Public Works Committee meeting minutes from September 10, 2024. Motion carried with all "ayes".

Citizen Appearances: None

Department Update: Chief Leschke went over a report submitted to him by Carson Faulkner. Will put the report in the Council packet. Street Sweeping will begin the end of October or beginning of November.

Discussion on parking safety on Wisconsin Street by Post Office: Janelle Wieters spoke to the committee with her concerns of parking on Wisconsin Street and the safety issues it is causing. She would like the committee to consider making Wisconsin Street on the south side no parking from the corner of Pine Street to past her driveway. Parking from the Post Office on Wisconsin Street is causing a lot of issues with safety and being able to see when she leaves her driveway. People park so close to her driveway it is a safety concern. There is supposed to be no parking four feet on both sides of a driveway as stated in State Statues. Wendy and Heather Ponto also voiced the same concerns with being able to see safely at the intersection of Wisconsin and Pine. Lots of traffic with the Post Office and school vehicles. They would also like to see the no parking extended on the north side of the street farther from the stop sign. *Motion Gorchals, second Gunderson, to have the Public Works Department paint the curb yellow going eastbound on Wisconsin from the corner of Pine Street to four feet past Janelle Wieters driveway and westbound going four feet east of the stop sign and include at least 2 "No Parking Signs" on the eastbound side of the street. Motion carried with all "ayes".*

Discussion and possible action on new lease agreement for 2025 loader: Leschke explained that the current pay loader lease is up. The City currently pays \$17,992 a year. The City has an option to purchase a 1 year old Henke Plow and wing that goes on a pay loader but the city would need to upgrade the pay loader to a larger model. The larger pay loader would cost approximately \$45,000 a year. We could purchase a wing for the current pay loader but it would be out 8 months and would need to upgrade the hydraulics on the pay loader. Proceeds from the sale of the freightliner and current plow can be applied to the purchase of the new wing and plow. Goal of the Public Works Committee has always been to do more snow removal in-house versus contracting it out and this equipment will help to achieve this goal. The County will still handle their designated streets and possibly can pick up one or two more. Gosz said there are some fund balance monies to use that can be set aside for Public Works equipment. *Motion Baehnman, second Gunderson to approve the new lease for the 821G model pay loader for \$45,000 a year for a 3 year lease. Motion carried with all "ayes".*

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Discussion and possible action on purchase of Henke Plow & Wing Combo: *Motion Baehnman, second Gunderson, to purchase the Henke plow and wing combo for \$27,000 with the money coming from Capital. Motion carried with all "ayes".*

Discussion and possible action on snowplowing quote from Faulks Bros: Mayor Luedke will get an updated quote from Faulks Bros that will have the grader cost removed. Public Works will call in Faulks Bros when there is 5" or more of snow. 4" or less the City will take care of. Will take updated quote to Council.

Discussion on part time Public Works Staffing: Leschke is looking to have a list of part-time employees for Public Works that can be called upon during the winter to help with snow removal. Will need to take to Council for discussion on pay. Can put out an ad for part-time snowplowing help.

Review of new Public Works Work Order Process: Leschke went over the new Work Order Process that he started for items not being normal maintenance. When something needs to be done an email is sent to the Public Works Department with Work Order, the date and item in the subject line. Then a description of what needs to be done in the body of the email. This is sent to the whole Public Works department and they can prioritize it. So far it has been working well.

Set next meeting date/time: The next committee meeting will be held on November 12, 2024 immediately following the Police, Fire and Ambulance Committee meeting.

Such Other Matters as Authorized by Law: Leschke reported he reached out to four people in regards to quotes on repair of the sidewalk in front of the Opera House. He received one back for \$5,100. The tree will be removed by City Staff. Bricks will be removed and will fill in with concrete. Will need to figure out the electric and if anything would affect the light pole. May look to eliminate the outlet. Will put on the Council agenda for October 21st.

Motion Baehnman, second Gunderson, to adjourn at 8:33 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to have the Public Works Department paint the curb yellow going eastbound on Wisconsin from the corner of Pine Street to four feet past Janelle Wieters driveway and westbound going four feet east of the stop sign and include at least 2 no parking signs on the eastbound side of the street.
2. Recommend to approve the new lease for the 821G model pay loader for \$45,000 a year for a 3 year lease.
3. Recommend to purchase the Henke plow and wing combo for \$27,000 with the money coming from Capital.